



CARROLL COUNTY PUBLIC SCHOOLS

Administrative Regulations

Eligibility - Extracurricular Activities

(Referenced in Board Policy - JPA Substance Abuse and the Student Handbook)

INTRODUCTION

This system wide administrative regulation regarding eligibility for high school extracurricular activities is divided into three areas:

- I. Academic Eligibility
- II. Conduct Eligibility
- III. Attendance Eligibility

Extracurricular activities are considered those activities which students perform for the public, such as interscholastic sports, dramatic presentations, and musical performances/productions. For the purpose of this regulation, elected and appointed leadership positions are also regarded as extracurricular activities. i.e. class officers, student government membership and/or officers, national honor society membership and/or officers, etc. **Students must be enrolled in the school offering the activity in which they wish to participate.**

DEFINITIONS

1. Eligible - meets criteria to participate. Students have eight consecutive semesters of eligibility starting with their entry into 9th grade
2. Ineligible - does not meet criteria to participate
3. Marking period - a period of time approximately nine school weeks in length
4. End of marking period - the date set by Carroll County Board of Education as the end of the grading period
5. Academic Eligibility period - the period of time between report card issue dates
6. Interim Report - a formal grade report issued by the school in the middle of the marking period
7. Full-time student - A full time student is enrolled for 2 or more class periods per day with a minimum of 2 class periods for credit in a semesterized block schedule and 4 class periods for credit in an A/B block schedule.
8. Curricular (Eligibility Exempt) - Those activities that are part of a credit bearing class activity. Group activities that are the culmination individual preparation and curricular class work will be considered Curricular. Whether they occur during the school day (i.e.- Field trips, presentation for assessment, etc.) or outside of the school day (i.e. concerts, presentation for assessment, etc.). Performance music courses will have one school concert near the end of each semester and one county level assessment per year that are considered Curricular. Music performances and activities beyond the three stated in this definition will be considered Extra Curricular.
9. Extra-Curricular Activities (Eligibility Required) - Those activities that are not part of a credit bearing class. This includes, but is not limited to participating in competitive activities, performing in public beyond the class culminating performances (as defined above), representing the school or in an elected or appointed leadership position.
10. Leadership - Those who are elected or appointed to positions in school or county organizations and have by the nature of their position a leadership role in school. (i.e. -

SGA, class officer)

11. Constructive possession is knowingly and willingly placing oneself in proximity with a person who is illegally in possession and/or use of drugs or alcohol.
12. Participate - Participate in athletics is interpreted as being involved in practice as well as official events or competitions. Athletes are expected to be involved for a conditioning period (as defined in the Guide for student athletes and parents) before entrance in official events. Participate in non-athletic extracurricular activities is interpreted as being involved in practice, performances, duties, and/or official events.
13. School day - Is defined as one of the state mandated days as indicated on the official Carroll County public school calendar.
14. Suspension - A suspended student cannot be on school property or at a school-sponsored event. They cannot participate in any curricular or extra-curricular activity.

I. Academic Eligibility

A. Rationale

Scholarship and achievement are recognized as essential to a quality educational opportunity and to the success of students. Academic eligibility is intended to serve as a motivational factor for students to be successful learners. A student's first obligation is to perform satisfactorily in the academic setting. Participation in extracurricular activities is a student privilege, not a student right.

B. Eligibility

1. All students entering ninth grade for the first time are academically eligible during the first marking period of the school year.
2. All other students are academically eligible unless declared ineligible by section 1 or 2 under Ineligibility.
3. All students must be enrolled as full-time students.
4. Transfer students must meet the same academic eligibility requirements as all other students enrolled in Carroll County Public Schools.
5. Summer school grades do not affect this policy.
6. Quarter grades will be used to determine ineligibility. Eligibility for the first quarter of the year is based on fourth quarter grades of the previous year.

C. Ineligibility

A student will be declared academically ineligible for an eligibility period for the following reasons:

1. Not enrolled as a full-time student.
2. Receives a failure (F) in any course for the quarter:
 - a. An incomplete is considered as a failure (F) until the work is satisfactorily completed, unless the principal due to extenuating circumstances such as extended illness makes an exception.
 - b. A withdrawal failing (WF) is considered as a failure for the specific marking period in question.

D. Procedures

The principal will:

1. Determine the full-time enrollment status for the marking period in which the student is participating in an extracurricular activity.
2. Determine the eligibility status of students upon the issue of report cards.
3. Generate an “Ineligible List” for use by coaches and extracurricular activities
4. Determine the eligibility status of students who have received “incompletes” after the work has been completed.

E. Restrictions

Restrictions because of academic ineligibility are:

1. A student may not be a participant in a public performance for any extracurricular activity.
2. A student may not travel with a group/team for any extracurricular activity.
3. A student may not participate with a group/team for any extracurricular activity until an interim report is issued which meets eligibility requirements, and with the approval of the coach/advisor and principal.

F. Regaining Academic Eligibility

Students will become eligible to participate with a group or team with the approval of the coach/advisor and principal, when an interim report is issued which meets academic eligibility requirements.

G. Disciplinary Regulations

Any student who is academically ineligible and participates in a contest/activity shall cause his/her team/group to forfeit that contest/performance (MPSSAA policy).

II. Conduct Eligibility

A. Rationale

Participation in extracurricular activities provides students with beneficial opportunities for personal growth and achievement. Those students involved in extracurricular activities comprise much of the visible student leadership in a school. Their visibility projects an image of the school to the community. Participants serve as an example to younger students.

The Carroll County Public School System recognizes its responsibility to protect the basic rights of students, but also is keenly conscious of developing and maintaining a high level of confidence by the community and student body in our schools.

Participation in extracurricular activities, public performances, or holding student leadership positions is regarded as a privilege. Students chosen for participation are subject to reasonable rules of conduct and training.

B. Disciplinary Regulations

1. Alcohol, Drugs and Controlled Paraphernalia

- a. The county wide disciplinary regulations for all students as outlined in the Pupil Services Handbook and student/parent handbooks will be enforced.
- b. Students may not use, be in actual or constructive possession of, manufacture, or distribute any controlled dangerous substance, drug paraphernalia, controlled paraphernalia, look-alike drug or alcohol (the possession, use, transfer, or sale of which is prohibited by law) at any time, on or off school premises. Constructive possession is knowingly and willingly placing oneself in proximity with a person who is illegally in possession and/or use of drugs or alcohol.
- c. Students may not use over-the-counter drugs/medication in excess of the recommended dosage or prescribed for another on school premises or at school-sponsored or related functions. Students may not distribute any over-the-counter or prescription drugs. Unauthorized use of inhalants is prohibited

2. Tobacco and Tobacco Products

- a. The county wide disciplinary regulations as outlined in the Pupil Services Handbook and student/parent handbooks will be enforced.
- b. Students may not, on school property or at school-sponsored functions, use or possess tobacco or tobacco products in any form during the season in which they wish to participate in an extracurricular activity. Any student who violates this part of the regulation shall be ineligible to participate in any extra curricular activity according to the penalties in II.B.1.b. of this regulation.
- c. Any student who does not complete the season due to loss of eligibility will forfeit his/her right to any awards he/she has otherwise earned during that season. (i.e.-letters, all-league and all-county nominations, leadership awards)

C. Disciplinary Actions

Any student who violates these rules shall be ineligible to participate in any extracurricular activity according to the following:

First level Violations :

- Smoking or possession of tobacco products on school property or at school sponsored events
- Constructive possession
- Use of over the counter drugs/medications in excess of the recommended dosage on school property or at school sponsored events
- Distribution of over-the-counter drugs

First Offense:

- Ineligible for 20 school days. A violation of this regulation at the end of the school year will carry over to the next school year.
- May **not** participate in any extra curricular activity
- May **not** practice
- May attend events as a spectator (but not in uniform, if applicable)
- Will be referred to Junction
- This rule applies to all students, whether or not they are participants in an extracurricular activity at the time the rule is violated

Second Offense:

- Ineligible for 45 school days. A violation of this regulation at the end of the school year will carry over to the next school year.
- Removal from all activities for the remainder of the activity or season
- May not participation or practice in any extra curricular activity for 45 school days
- May **not** attend events as a spectator
- Will be referred to Junction
- This rule applies to all students, whether or not they are participants in an extracurricular activity at the time the rule is violated

Third Offense:

- Removal from all activities and ineligible to participation or practice in any extra curricular activity remainder of their school career.
- May **not** attend events as a spectator for the remainder of their school career
- Will be referred to Junction
- This rule applies to all students, whether or not they are participants in an extracurricular activity at the time the rule is violated

Second Level violations :

- Be in actual possession of, manufacture, or distribute any controlled dangerous substance, drug paraphernalia, controlled paraphernalia, look-alike drug or alcohol (the possession, use, transfer, or sale of which is prohibited by law) at any time, on or off school premises.
- Use medicine prescribed for another on school premises or at school-sponsored or related functions. Distribution of prescription drugs
- Other violations of the Alcohol, Drug and Controlled Paraphernalia regulation except those stated as First Level violations.

First Offense:

- Ineligible for 45 school days. A violation of this regulation at the end of the school year will carry over to the next school year.
- Removal from all activities for the remainder of the activity or season

- May not participate or practice in any extra curricular activity for 45 school days
- May **not** attend events as a spectator
- Will be referred to Junction
- This rule applies to all students, whether or not they are participants in an extracurricular activity at the time the rule is violated

Second Offense:

- Removal from all activities and ineligible to participation or practice in any extra curricular activity remainder of their school career.
- May **not** attend events as a spectator for the remainder of their school career
- Will be referred to Junction
- This rule applies to all students, whether or not they are participants in an extracurricular activity at the time the rule is violated

These offenses are cumulative for a student's entire high school career

Any student who does not complete the season due to loss of eligibility will forfeit his/her right to any awards earned during the season.

D. Other Misconduct

- a. Violations of the disciplinary regulations, including those rules outlined in the Pupil Services Handbook and student/parent handbooks, or behavior which is disruptive and detrimental to the operation of the school or the extracurricular activity by a participant or a spectator will result in disciplinary action commensurate with the seriousness of the offense, and may range from a reprimand to permanent exclusion from the activity. Serious misconduct may involve the intervention of the department chairperson, chaperon, athletic director or administrator, in addition to the advisor/coach.
- b. Additional training rules and/or other regulations may be required by the athletic director, coach or advisor, with final approval by the school principal.
- c. Students may be removed from leadership roles, such as class officers or team captains, for misconduct, including violation of disciplinary regulations. These decisions will be made by the principal, with the appropriate involvement of the coach or advisor.
- d. Any student who does not complete the season due to loss of eligibility will forfeit his/her right to any awards he/she has otherwise earned during that season.
- e. Any student who has been declared conduct ineligible by the principal and participates in a contest/activity shall be suspended for a minimum of one contest/activity.

III. Attendance Eligibility

A. Rationale

Student attendance is a significant factor in the successful completion of course requirements. While student growth is greatly enhanced through participation in extracurricular activities, student performance and achievement in the classroom are of primary concern. A student may not participate in an extracurricular activity unless that student was in school for a full day.

B. Disciplinary Regulations

1. Students shall participate in all normal school activities during the day of a contest/activity. A student not participating in physical education cannot participate in athletic practice or events that day.
2. Any student who has been declared attendance ineligible by an administrator and participated in a contest/activity shall be suspended from participating for a minimum of one contest/activity.

C. Exceptions

Exceptions to attendance eligibility may be made by the principal in consultation with the appropriate director when exigent circumstances are deemed to exist.

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